



*42<sup>nd</sup> Annual*  
**MLK Day Parade Participation Form**

# \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Name of Contact Person(s) directly in charge of units: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

Office: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Check  the appropriate unit type & record the total number of participants to be included in the 2018 MLK Parade:

- Float Unit: \_\_\_\_\_ # of Rider(s) \_\_\_\_\_
- Mounted Unit: \_\_\_\_\_ # in Unit \_\_\_\_\_
- Novelty Vehicle Unit: \_\_\_\_\_ # in Unit \_\_\_\_\_
- Mobile Replica Unit: \_\_\_\_\_ # in Unit \_\_\_\_\_
- Band: \_\_\_\_\_ # in Unit \_\_\_\_\_
- Band & Marching Unit: \_\_\_\_\_ # in Unit \_\_\_\_\_

**REGISTRATION FEE: \*\*\* CASHIER'S CHECKS AND MONEY ORDERS ONLY \*\*\***

Because of budget constraints of both the City of Miami and Metropolitan-Dade County, the Dr. Martin L. King Jr. Parade Committee has found it necessary to require a non-refundable registration fee of parade participants, as follows:

**Type of unit** (Check  one):

**Fee:**

- |   |           |   |
|---|-----------|---|
| <input type="checkbox"/> Boy and Girl Scouts                | \$ 100.00 |   |
| <input type="checkbox"/> Drill Team                         | \$ 125.00 |   |
| <input type="checkbox"/> Marching Band and Contingent Units | \$ 200.00 |   |
| <input type="checkbox"/> Mounted Unit (1 car)               | \$ 275.00 | <input type="checkbox"/> Each additional car: \$50.00 x ___ cars = \$ _____ |
| <input type="checkbox"/> Novelty Float                      | \$ 275.00 |   |
| <input type="checkbox"/> Car/Business                       | \$ 275.00 |   |
| <input type="checkbox"/> Football Teams                     | \$ 275.00 |   |
| <input type="checkbox"/> Politicians                        | \$ 300.00 |   |
| <input type="checkbox"/> Business Float                     | \$ 525.00 |   |
| <input type="checkbox"/> Mobile Replica* (2 cars)           | \$ 525.00 | <input type="checkbox"/> Each additional car: \$75.00 x ___ cars = \$ _____ |

\* includes: Eastern Star; Masons; Fraternities/Sororities

**RELEASE OF LIABILITY:**

I hereby release and hold harmless the Dr. Martin Luther King Parade & Festivities Committee, Inc., of all damage, theft, and personal injury that may occur to or as a result of any parade participant before, during, and after the parade.

\_\_\_\_\_  
 Name of Organizer

\_\_\_\_\_  
 Signature of Person in Charge

**Return this completed participation form with an organization résumé by **December 31, 2018** to P.O. Box 380358 ■ Miami, FL 33238**

**MLK Office** (open 11/1/18): **African Heritage Cultural Arts Center**. 6161 NW 22nd Ave., Miami, FL 33142 **(305) 857-8246**

Information Contacts: Ms. Gigi Tinsley (786) 470-7334 Mrs. Alexis Willis (305) 746-9695 Ms. Cheryl Frazier White (305) 335-6241

**FOR OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Amount \$ \_\_\_\_\_ Check #: \_\_\_\_\_

**Dr. Martin Luther King Jr. Parade & Festivities Committee, Inc.**

P.O. Box 380358 ■ Miami, FL 33238 ■ (305) 606-2995 ■ info@mlkparadeandfestivities.org ■ www.mlkparadeandfestivities.org



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### STAGING AREA

Located from NW 10<sup>th</sup> Ave.- NW 12<sup>th</sup> Ave./NW 54<sup>th</sup> St.  
Secure parking for volunteers and parade staff will be in the Winn-Dixie Parking Lot: 1150 NW 54<sup>th</sup> St.  
Perimeter access zones will be set up to reach staging and parking areas.  
There is plenty of available parking for support staff centrally aligned with the Parade Route.

### PARADE FACT SHEET

Check in at Winn-Dixie Parking Lot located at 1150 NW 54<sup>th</sup> St.  
Parade will begin at the corner of 10<sup>th</sup> Ave. & NW 54<sup>th</sup> St.  
Parade will travel westbound to the intersection of 32<sup>nd</sup> Ave. and 62<sup>nd</sup> St. to MLK Park.  
Reviewing Stand will be at the Church of the Incarnation: 1835 NW 54<sup>th</sup> St.

### PARADE AND FESTIVAL PARKING

To promote public transportation and provide safe and easily accessible parking, Metro-Dade Transit Authority will provide free parking for Parade and Festival attendees at all of their designated Metro-Rail Stations. Once parked, you may ride the train free of charge to the Parade and Family-Fun Festival.

Shuttle buses will transport commuters from the festival back to the Brownsville Station.

Secure parking for Volunteers will be at Partners Park, 5336 NW 21<sup>st</sup> Ave. and Olinda Park, 2101 NW 54<sup>th</sup> St.

### FLOAT COMPANIES

Festive Floats  
2101 Orient Road  
Tampa, FL 33619  
Attn: "Chick"  
(813) 879-2878

[www.festivefloats.com](http://www.festivefloats.com)

American Studios Parade Floats & Designs  
3777 NW 38 Street  
Miami, FL 33142  
Attn.: Frank R. Sanchez  
(786) 402-6558  
[floatsone@gmail.com](mailto:floatsone@gmail.com)  
[www.floatsone.com](http://www.floatsone.com)

For your convenience, see company's website for models of and information about floats. Mention that your float will be featured in the Dr. Martin Luther King, Jr. Holiday Parade in Miami (Liberty City).



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## PARADE GUIDELINES AND POLICIES

**Participants must refrain from explicit demonstrations that do not reflect Dr. King's message and legacy**

Parade assignments, unloading and loading points for transported participants and the Parade's disbanding points are diagrammed on Parade Route Map (attached). Parade assignments will NOT be changed, except upon late arrival. (See attachment #1)

All floats must be completed before entering the staging area. Incomplete floats will not be allowed to enter the Parade.

The staging area is the location where all Parade units are physically assigned their positions in the Parade. Parade Marshals and/or Assistants will indicate your assigned division location. To avoid added congestion in the Parade's staging area, only Parade participants should be allowed to enter this area.

**All parade units must be in their assigned position no later than 9:00 a.m.** Those not in position will be left out of the parade line-up or reassigned to a rear position. It is recommended that all participants do whatever is necessary to be comfortable prior to entering the staging area.

### **ALL UNITS MUST BE ATTRACTIVELY DECORATED, UNIFORMED AND IDENTIFIED.**

Riders on each float must be safely secured. Only assigned float riders from the sponsoring organization are allowed to be on board.

NO items of any type may be thrown from any unit, at any time before or during the parade.

The person(s) in charge of Parade unit(s) is/are expected to physically remain with and monitor the group from the beginning to the end of the Parade.

Marching units will continue without delay to move forward during the line of march. All bands will play while passing the reviewing stand. Please follow the directions of the Parade Marshals.

Participants must cooperate with Parade Marshals, Police, etc., to maintain a continuous, open line of procession.

Participants and/or units unable to complete the Parade route must be completely cleared from the procession of the Parade.

To avoid added congestion in the disbanding area, participants should promptly clear out in an orderly fashion to make room for following units following to disband.

### **THE DR. MARTIN LUTHER KING, JR. PARADE & FESTIVITIES COMMITTEE RESERVES THE RIGHT TO EXCLUDE ANY UNIT NOT MEETING COMMITTEE STANDARDS.**

**Neither the Dr. Martin L. King, Jr. Parade & Festivities Committee, the Liberty City Festival of the Arts Committee, nor its institutional affiliates shall be held responsible for any acts of theft, injury, or any other misfortune that may occur or befall any participant or spectator before, during, or after the parade and ensuing festival event.**